

**HOLIDAY SCHEDULE 2010**

	<u>ADMINISTRATION</u> <u>CLERICAL/CUSTODIAL</u>	<u>MAINT. &amp; TRADES</u>	<u>UTILITY PLANT</u>
NEW YEAR'S DAY 2010 (Jan. 1 - Fri.)	Jan. 1 - (Fri.)	Jan. 1 - (Fri.)	Jan. 1 - (Fri.)
MARTIN LUTHER KING'S DAY (Jan. 18 - Mon.)*	Jan. 18 - (Mon.)	Jan. 18 - (Mon.)	Jan. 18 - (Mon.)
PRESIDENT'S DAY (Feb. 15 - Mon.)	Dec. 27 - (Mon.)	Dec. 27 - (Mon.)	July 2 - (Fri.)
MEMORIAL DAY (May 31 - Mon.)*	May 31 - (Mon.)	May 31 - (Mon.)	May 31 - (Mon.)
INDEPENDENCE DAY (July 4 - Sun.)*	July 5 - (Mon.)	July 5 - (Mon.)	July 5 - (Mon.)
LABOR DAY (Sept. 6 - Mon.)*	Sept. 6 - (Mon.)	Sept. 6 - (Mon.)	Sept. 6 - (Mon.)
COLUMBUS DAY (Oct. 11 - Mon.)	Dec. 28 - (Tue.)	Dec. 28 - (Tue.)	Sept. 3 - (Fri.)
VETERAN'S DAY (Nov. 11 - Thr.)	Dec. 29 - (Wed.)	Dec. 29 - (Wed.)	Sept. 7 - (Tue.)
THANKSGIVING DAY (Nov. 25 - Thr.)*	Nov. 25 - (Thr.)	Nov. 25 - (Thr.)	Nov. 25 - (Thr.)
THANKSGIVING HOLIDAY (Nov. 26 - Fri.)**	Nov. 26 - (Fri.)**	Nov. 26 - (Fri.)	Nov. 26 - (Fri.)
CHRISTMAS DAY * (Dec. 25 - Sat.)	Dec. 24 - (Fri.)	Dec. 24 - (Fri.)	Dec. 24 - (Fri.)
NEW YEAR'S DAY 2011 (Jan. 1 - Sat.)*	Dec. 31 - (Fri.)	Dec. 31 - (Fri.)	Dec. 31 - (Fri.)
UNIVERSITY SHUTDOWN DAY(S)*** (Dec. 30 - Thr.)***			

\* Holiday observed on the actual date.

\*\* Management and SUA do not receive this holiday. This day is in effect a university shutdown for them requiring an annual leave statement

\*\*\* University shutdown essentially allows all staff to have these days off by requesting annual or personal leave because normal operations do not have to be maintained. Please work with your appropriate supervisor in obtaining the required Vice Presidential approval.