



Security Policies & Procedures

Crime Statistics

ANNUAL REPORT 2009-2010

MANSFIELD
UNIVERSITY 
mansfield.edu

SECURITY ADMINISTRATION

The Office of the Vice President for Finance and Administration is responsible for security. The Director of Police Services, who heads the University Police Department, reports to the Vice President for Finance and Administration.

REPORTING PROCEDURES FOR CRIMINAL ACTIONS AND/OR EMERGENCIES

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires that all incidents of murder, manslaughter, forcible and non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson that occur on campus or on property contiguous to campus be included in the annual report. Recent interpretations of the law indicate that all University employees have the obligation to report incidents of these specified crimes to campus law enforcement authorities. The following information is provided for procedures to follow if you become aware of any of the crimes specified. Definitions for the applicable crimes appear on pages 11 - 13 of this report.

If you learn from a victim or witness that a crime has occurred on campus or contiguous to campus, encourage him/her to report the incident to Mansfield University Police at 662-4900. If the crime occurred off campus the Mansfield University Police Department will also assist you or the victim or witness with contacting the appropriate law enforcement agency.

If the victim or witness is not willing to report the crime to the police, you **MUST** inform him/her that as a University employee you are required by law to report the incident to the University Police. You are not required to provide the name of the victim or witness to the police. Your report should include the time, date, location and detailed description of the incident. University Police will then include the information in the annual report.

It is critical that accurate information about criminal activity on or adjacent to campus be available and provided to members of the campus community. Your cooperation in these efforts is appreciated.

If you have any questions about reporting a crime, or your obligations to report, please contact **Chief Christine Shegan** at (570) 662-4900, or via electronic mail at cshegan@mansfield.edu.

Mansfield University has policies and procedures in place to facilitate the initiation of a complaint by any member of the campus community against any other individual(s) for behavior that they deem inappropriate and in violation of university policy and/or criminal statutes. Specific policies and procedures are found in the university handbook, *The Mountie Manual*.

Any individual who is subject to any form of behavior that he/she deems to be contrary to university regulations is strongly encouraged to report such behavior to the **Director of Residence Life in 120 Pincrest, (570) 662-4342**. Violations of university policies and/or crimes that occur in the residence halls can be reported to the Assistant Director of Residence Life in the respective building in which the incident occurred.

All students, staff, and visitors are strongly encouraged to report any criminal behavior or emergencies immediately to the **Director of Police Services** or to any **Mansfield University Police Officer at 104 Doane Center** or by calling the **Police Department at (570) 662-4900**. These crimes are included in the annually published crime statistics. Victims or witnesses reporting crimes on a voluntary confidential basis to non-police persons, such as University Counseling Center counselors, Campus Ministry, or the Advocacy Program Coordinator, are encouraged to report to police. If they do not wish to report to police, the counselor does so on their behalf, but the identities of the victims and witnesses are not divulged to police. This statistic is carried separately so that duplicate reporting can be avoided. When a crime is reported to University Police, an officer is assigned to investigate. University Police Officers may only investigate incidents that occur on campus. If a student, staff member, or visitor reports a crime to University Police that did not occur on campus, University Police will assist that person in contacting the appropriate police agency having jurisdiction in which the crime occurred. The Vice President for Finance and Administration provides timely warning reports to the campus community via news releases to the campus newspaper, *The Flashlight*, campus radio station announcements, residence hall and floor meetings, and crime alert postings throughout the residence halls, academic buildings, library, dining hall, and student center when appropriate.

University Police maintain a public crime log at 104 Doane Center, which may be viewed by any person requesting it

on a 24-hour daily basis. Officers are required to complete a news release form on every crime that is reported. The release includes information on the nature of the crime, date and time that the crime occurred, and location where it occurred. The log is updated to include accurate information on the disposition of crimes. It is prohibited for any person to retaliate, intimidate, threaten, coerce, or otherwise discriminate against individuals in connection with the implementation of the Clery Act.

EMERGENCY PHONES

There are 15 emergency "blue light" phones located throughout campus. Pressing the red emergency button on any of the phones will activate the blue strobe light atop the phone and immediately connect the caller to the Tioga County 911 Emergency Services Communications Center. The exact location of the phone will be relayed to the Mansfield University Police Department when a call is received by the 911 Center, and a University Police Officer will be sent to the location of the activated phone. The telephones may be used for any emergency; however misuse of the phones may result in criminal prosecution.

ENHANCED 911 PHONE SYSTEM

The enhanced 911 system on campus facilitates prompt fire and ambulance response to campus. When dialing 911 from any campus phone, the Tioga County 911 Emergency Services Communications Center will be able to display the specific location (building and room number) of the campus caller. This system does not work with wireless cellular phones. When the Tioga County 911 Emergency Services Communications Center receives a 911 call from a campus location, they will dispatch appropriate fire and/or ambulance service. The Communications Center will also then contact University Police regarding the location and nature of the emergency call, and University Police will also respond.

SAFETY ESCORTS

Individuals are urged not to walk alone and to practice personal security precautions, especially during hours of darkness. **The Mountie Express**, the campus shuttle, is in operation on Monday – Wednesday from 4:30 p.m. - 12 a.m.; on Thursday – Saturday nights until 2 a.m. and Sunday night until 1 a.m. Additional information can be found at emtatransit.com. When the Mountie is not in

operation, University Police or the Resident Safety Patrol will provide the safety escort. When an escort is requested, every effort is made to accommodate the request. The safety escort service is intended for on-campus use only. **To request the escort service, call University Police at 570-662-4900.**

SECURITY SCREENING OF APPLICANTS FOR ADMISSION AND EMPLOYMENT

At this time the Office of Admissions does not request criminal background information from applicants.

The Office of Human Resources currently screens job applicants and conducts a criminal background check of prospective employees before a position is proffered. A signed background waiver form is requested before any background checks are conducted.

REGISTERED SEX OFFENDER INFORMATION

Offenders that are required to register as sexual offenders or predators under Pennsylvania's Megan's Law may be found at the following websites.

www.meganslaw.state.pa.us/ or

www.meganslaw.state.pa.us/soab/site/default.asp.

National information about sexual offender registries may be obtained at www.sexualpredators.com or sexualoffenders.com.

UNIVERSITY POLICE DEPARTMENT

The University Police Department consists of a full-time commissioned director, 10 full-time commissioned officers and 18 student staff. All police officers have completed the required training at the Pennsylvania Municipal Police Officers Training Academy. All officers are required to maintain certifications in CPR including the use of AEDs, firearms, and annual Act 180 training through the Municipal Police Officers Education and Training Commission. Complete background investigations are made on all applicants considered for University Police employment, including Pennsylvania State Police records and personal reference checks. Student members are trained by the department police officers and serve as radio dispatchers, parking lot monitors, and assistants with crowd/traffic control at special events. They report directly to police officers. The police department is open and staffed 24 hours each day of the year. The Department

officers patrol campus on foot, in two marked police vehicles, and a police mountain bicycle.

The Mansfield University Police Department has adopted a Community Oriented Policing approach in all campus buildings on all shifts to provide high officer visibility and access. These regular foot patrols act as a deterrent to criminal activity and enable students, staff, and visitors to get to know the officers.

University Police have full police powers granted by the Pennsylvania Administrative Code, Section 2416. Police matters on campus are handled by the department, including arrests, arraignments and court actions. Reports to state and local police are not required.

In emergencies or at the request of campus police officers, the Pennsylvania State Police and local police are contacted for assistance. There is a reciprocal working relationship among the campus, state and local police agencies.

The university does not have written agreements with any other agencies, however under ACT 48, university police officers may investigate crimes outside campus jurisdiction under certain conditions.

SUBSTANCE ABUSE

The use and/or sale and/or possession of alcoholic beverages, drugs, drug paraphernalia and controlled substances prohibited by law are strictly prohibited in the residence halls or anywhere on campus. The University Police enforce the underage possession, consumption, transportation, or sale of alcoholic beverages by persons under the age of 21 on campus through the issuance of citations and filing of judicial referrals with the University Judicial Officer. Contact of parent or legal guardian, as required by Pennsylvania law, is performed by the University Police. University Police investigate on-campus incidents of use, sale, or possession of controlled substances and file appropriate criminal charges as well as on-campus judicial referrals.

The university has a comprehensive drug and alcohol education program that begins during summer orientation program prior to starting school. It includes an educational component for policy violators, and a drug and alcohol education week during each fall semester. Residence hall programs are offered throughout each semester as needs arise. The staff is trained to identify students with potential problems and is made aware of referral resources on campus.

A comprehensive brochure, The Drug Publication, by the Office of Drug and Alcohol Education in 120 Pinecrest, is provided annually to all students and staff. This publication contains an overview of all appropriate campus policies, programs and assistance opportunities related to the use of drugs/alcohol. **For additional information, the Office of Drug and Alcohol Education can be contacted at (570) 662-4934.**

WEAPONS

The possession or use of explosives, firearms, weapons, and/or ammunition of any type in the residence halls or anywhere on campus is strictly prohibited. All firearms, weapons, and ammunition brought to campus for hunting purposes must be registered through the University Police Office and stored in the University Police Department.

RESIDENCE LIFE

On campus housing is available for 1,804 students. A limited number of single rooms are available and assigned according to specific procedures. The majority of rooms are doubles, housing two students.

Available living options include four residence halls housing men and women on alternating floors. One wing of one residence hall is female only, the other wing houses two floors for men and four floors for women. Graduate students are housed with undergraduates. No university housing is available for married students.

All visitors must be escorted/accompanied by a resident of a university residence hall. Guest passes are available in each residence hall and visitors are registered by their host/hostess. The host/hostess is always responsible for the behavior of their guest(s) and face disciplinary action themselves if their guest(s) cause any problems. Visitors must be escorted by a building resident at all times and are only allowed in specified areas. Telephones are available in the lobby area to permit visitors to contact their host/hostess.

All residence hall doors, except the main entrance, are locked from 8 p.m. - 8 a.m. The main entrance doors are locked at midnight. Building residents are provided with a key that will open the specified entrance door only. Staff members, Resident Assistants, and Resident Safety Patrol frequently tour the building to check that locked doors are

not propped open. University Police officers also check doors during their patrols. Non-residents are informed of the policies/procedures that they need to follow.

All students are expected to contribute to a safe and secure environment by reporting suspicious behaviors or persons to University Police or residence hall staff. In addition, resident students are asked to report unescorted visitors to police or residence hall staff and to deny access to unauthorized persons.

A security system monitors all entrance doors. Doors that do not latch properly or are propped open cause a signal to be sent to both the specific residence hall office and the University Police. Each student residence door is equipped with a locking device and a peephole.

Windows and doors at ground level are all equipped with locks. Repair requests for window and door locks are considered emergency requests and are given top priority. When a lost/stolen room key is reported, a lock change is ordered. All lost or stolen keys should be reported to the building director immediately.

Employees assigned to student housing facilities include:

Assistant Directors of Residence Life – These are full-time professional staff members responsible for the daily operation of the residence halls. They receive extensive training in enforcement of security policies and procedures and train their subordinates. This training includes handling emergencies, fire safety, escort policy, guest procedures, police notification, repair procedures, confrontation training, and expectations of students and student workers.

Graduate Assistants – These paraprofessional staff members are trained in security policies and procedures and help assistant directors train other staff.

Resident Assistants – These are student staff members responsible for an individual floor in a residence hall. They also receive extensive training in security policies and procedures as do the assistant directors and graduate assistants.

Student Workers – These residence hall students serve as safety patrol members, (training similar to RA's), desk workers, and weight room monitors, (training appropriate to responsibility).

Custodial Staff are employed by an outside contractor and receive no official training from the university. They are required to wear identification and be in areas only during specified times.

Maintenance Workers are university employees who have been informed of our security policies and procedures.

During low occupancy periods such as holidays and vacations, a limited number of students are permitted to stay on campus. If possible they are reassigned to one residence hall for the holiday. All other halls are locked and no one is permitted inside. "No Trespassing" notices are posted at all entrances. Both Residence Life personnel and University Police officers inspect all residence halls with extra tours scheduled for the occupied halls.

Guests stay in university residence halls only when sponsored by a member of the university who is responsible for them. The host/hostess is responsible for informing the guest of university security policies and procedures. During summer sessions, participants of conferences, camps, and workshops occupy residence halls. These participants are placed in different buildings than regular summer session students and are not permitted in other residence halls. If they must be housed in the same residence hall as students, they are not permitted on the floors occupied by students.

EDUCATIONAL PROGRAMS

The Residence Life and University Police personnel provide security policies and procedures information to all residence hall students at the mandatory floor meetings at the beginning of each semester. Off-campus students and staff receive information about security procedures, such as the escort service provided by University Police, through the university handbook, *The Mountie Manual*, and through informational programs and campus postings. Each residence hall student is also given written details of safety rules and regulations. Residence hall staff holds follow-up discussions/programs through the semester. Program topics include, but are not limited to, personal safety, theft prevention, and alcohol/drug awareness and the drug and alcohol policy, building security, fire safety, and the campus safety shuttle. Presentations on these topics are made throughout the academic year and are sponsored by Residence Life, University Police, the Advocacy Program Coordinator, and the Athletic Mentor from the Office of

Academic and Human Development. Representatives from University Police provide presentations at new student orientation sessions each summer. Security communications are delivered via follow-up meetings and residence hall newsletters. Information is also announced on the campus radio station and at residence hall and floor meetings when warranted. Signs are posted throughout the residence halls reinforcing security policies and procedures. Other university publications such as *The Mountie Manual* and the *Parents' Handbook*, which are updated and distributed annually to all students and parents, contain security policies and procedures information. Emergency procedures are defined in *The Mountie Manual* for the following: fire, personal injury, sickness, death, building collapse or explosion, natural disasters, and bomb threats. These procedures require notifying University Police, assistant directors of Residence Life, and residence hall staff via telephone and personal contact. Appropriate authorities respond immediately.

The University Police Department and the Student Government Association sponsor an annual "**Safety Walk**," which is composed of staff and student representatives, along with a University Police officer. This group documents areas in need of improved lighting and replacing or changing landscaping that could conceal criminal behavior. Recommendations for repairs or renovations from the Safety Walk receive priority by the facilities management department.

RESPONSIBILITY

The safety of students, staff and visitors to the Mansfield University campus is paramount. Each of us needs to work cooperatively to enhance the safety of our campus by securing personal property and following personal safety guidelines. Be aware of your surroundings at all times; report suspicious persons and behavior to university official or police; do not share personal information over the phone or your computer; lock your residence hall door at all times when sleeping or out of your room; lock office doors when out of your office; let University Police know when you are working alone in building or office outside of normal business hours; know the location of the emergency phones; use the **Mountie Express** or the **safety escort**; use the **University Police Operation ID program** to engrave and record serial numbers of valuables; lock

vehicles at all times and secure valuables out of sight or in the trunk. For more tips, visit the Mansfield University Police web page at mansfield.edu/%7Epolice/.

OFF-CAMPUS BEHAVIOR

The university works cooperatively with local police agencies to monitor and record reports of criminal activity at any off-campus location where the primary occupants are students who are members of a recognized student organization. The university also reserves the right to take disciplinary action against students for violations of Commonwealth or Federal laws, regardless of where such actions occur, if the actions adversely affect the mission of the university or the health, safety, or welfare of members of the university and local community.

FACILITIES/GROUNDS

Academic buildings are locked by University Police officers daily and are closed between the hours of 10 p.m. and 7 a.m. Unauthorized persons are not permitted in the buildings during these hours. Individuals needing access after hours can request special access from the department or building chairperson. University Police maintains a list of these individuals along with a key sign out log. Proper identification must be presented to University Police for key and admittance to the closed buildings.

Access to university facilities and programs is restricted to university persons except for special programs. Facilities and events open to the public are so advertised.

The maintenance of campus facilities provides for the regular upkeep of grounds and buildings to promote safety: snow/ice removal, replacement/repair of defective lighting, and removal of safety hazards. The campus police report unsafe campus conditions related to grounds/facilities to the maintenance department for immediate attention.

MU CRIME STATISTICS REPORT

The following definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, weapon law violations, drug abuse violations and liquor law violations are provided from the Uniform Crime Reporting Handbook,

in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program. The definitions of forcible and non-forcible sex offenses are from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Handbook, in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program.

Murder

The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter

The killing of another person through gross negligence.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or putting the victim in fear.

Auto Theft

The theft or attempted theft of a motor vehicle. All cases where automobiles are taken by person not having lawful access even though the vehicles are later abandoned, including joyriding, are included in this definition.

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with the intent to commit a larceny; housebreaking; safe cracking; and all attempts to commit any of the aforementioned. Non-forcible burglary is the unlawful, non-forcible entry into a building or room with the intent to commit a crime therein; a forcible breaking and entering is not required.

Sex Offenses – Forcible

Any sexual act directed against another person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

A. Forcible Rape – The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity or because of his/her youth.

B. Forcible Sodomy – Oral or anal intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary permanent mental or physical incapacity.

C. Sexual Assault With An Object – The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapability.

D. Forcible Fondling – The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses – Non-forcible

A. Incest – Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape – Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Liquor Law Violations

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking in a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).

Drug Law Violations

Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous nonnarcotic drugs (barbiturates, Benzedrine).

Weapon Law Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

CRIME STATISTICS

This Crime Statistics Report is published in accordance with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, formerly known as the Campus Security Act of 1990. This Act mandates the manner in which Statistics are to be collected and the format in which statistics are to be published.

* These incidents took place off campus in university-recognized student organizations and were reported to the Mansfield Borough Police.

Reported Crimes	On Campus			Residence Hall			*Non-Campus			**Public Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
CRIME	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses - Forcible	1	1	2	0	1	1	0	0	0	0	0	0
Sex Offenses - Non Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Burglary	2	1	0	2	1	0	0	0	0	0	0	0
Non-forcible Burglary	4	1	3	4	1	2	0	0	0	0	0	0
Motor Vehicle Theft	0	1	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Arrests												
Weapons Laws	0	6	0	0	6	0	0	0	0	0	0	0
Drug Laws	6	2	3	6	1	3	0	0	0	0	2	2
Liquor Laws	18	10	25	12	8	13	0	0	0	18	14	18
Referrals***												
Weapons Laws	0	0	0	0	0	0	0	0	0	0	0	0
Drug Laws	12	13	18	12	12	12	0	0	0	0	0	0
Liquor Laws	73	63	16	71	57	16	0	0	0	0	0	0

** These incidents reported to Mansfield borough police occurred on streets, sidewalks, and lots adjacent to campus.

*** Individuals not arrested nor cited but referred to judicial officer for possible campus disciplinary action.

Totals may differ from Uniform Crime Report total due to inclusion of non-police university officials' confidential or anonymous reports. There may also be duplication in reporting due to confidentiality.

These figures include incidents reported by other officials on campus which were not reported to and investigated by the Mansfield University Police Department and may differ from statistics provided for the Uniform Crime Report.

None of the incidents reflected in the above statistics for reported crimes on-campus or in residence halls, nor any other reported crimes involving bodily injury, larceny-theft, simple assault, intimidation, or destruction, damage, or vandalism of property, nor any other reported crimes involving bodily injury were classified as hate crimes.

	Hate Offenses - *Non-Campus			Hate Offenses - **Public Property		
	2006	2007	2008	2006	2007	2008
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Sex Offenses - Forcible	0	0	0	0	0	0
Sex Offenses - Non-forcible (only incest and statutory rape)	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Any other crime involving bodily injury	0	0	0	0	0	0

CRIME STATISTICS

Crimes reported to the Mansfield University Police Department compiled in accordance with Act 1988-73, the College and University Information Act. The crime rate is the number of reported crimes in each category divided by the gross number of full-time equivalent (FTE) students and employees on the Mansfield campus; for example in 2003 five incidents of burglary divided by 3,687 FTE = .00136 cases per FTE. The number of arrests is listed in parentheses following the number of offenses. In some instances the number of arrests may be greater than the number of offenses. This can occur when a crime is reported during one calendar year and the arrest is made in the following calendar year. The information reported includes the most recent three calendar-year periods.

Offense	2006 (FTE = 3556.5)		2007 (FTE = 3526)		2008 (FTE = 3513)	
	# Of Offenses	Crime Rate/ FTE	# Of Offenses	Crime Rate/ FTE	# Of Offenses	Crime Rate/ FTE
Murder	0	0.00000	0	0.00000	0	0.00000
Negligent	0	0.00000	0	0.00000	0	0.00000
Manslaughter	0	0.00000	0	0.00000	0	0.00000
Rape	0	0.00000	1	0.00028	0	0.00000
Robbery	0	0.00000	0	0.00000	0	0.00000
Aggravated Assault	0	0.00000	0	0.00000	0	0.00000
Simple Assault	2 (2)	0.00056	2 (1)	0.00056	1	0.00028
Burglary	6 (2)	0.00169	2 (1)	0.00056	3	0.00085
Theft	26 (5)	0.00731	10 (7)	0.00283	17	0.00484
Auto Theft	0	0.00000	1 (1)	0.00028	0	0.00000
Arson	0	0.00000	0	0.00000	0	0.00000
Disorderly Conduct	11 (10)	0.00309	14 (9)	0.00397	17	0.00484
Drug Laws	6 (5)	0.00169	3 (2)	0.00085	3	0.00085
DUI	0	0.00000	1 (1)	0.00028	2	0.00057
Embezzlement	0	0.00000	0	0.00000	0	0.00000
Forgery	0	0.00000	0	0.00000	0	0.00000
Fraud	0	0.00000	0	0.00000	1	0.00028
Gambling	0	0.00000	0	0.00000	0	0.00000
Liquor Law	18 (18)	0.00506	10 (10)	0.00283	19	0.00541
Other Sex Offenses	0	0.00000	0	0.00000	2	0.00057
Public Drunkenness	2 (2)	0.00056	2 (2)	0.00056	5	0.00142
Receiving Stolen Property	1 (1)	0.00028	1	0.00028	6	0.00171
Vagrancy	0	0.00000	0	0.00000	0	0.00000
Vandalism	2 (1)	0.00056	12 (2)	0.00340	20	0.00569
Weapons Possession	0	0.00000	6 (6)	0.00169	0	0.00000
All Other Offenses*	2 (1)	0.00056	0	0.00000	20	0.00569

* Offenses that by definition are not included in any other above categories.

MANSFIELD UNIVERSITY CAMPUS SEXUAL ASSAULT POLICY & PROCEDURES

According to the Higher Education Amendments of 1992, a sex offense is defined as "either a forcible or non-forcible sexual act directed against another person, against that person's will, or where the survivor is incapable of giving consent, and may include rape or acquaintance rape."

Because Mansfield University seeks to provide an environment that protects the rights and well-being of everyone on campus, in an atmosphere of mutual respect among all, the university will not tolerate sexual assault against any person by a member of the university community. Judicial action may be taken by the university's judicial system, whether or not action is pursued under the Commonwealth's criminal or civil codes. Severe penalties may be imposed by the university judicial system including, but not limited to, removal from university housing and suspension and/or expulsion from the university, and may be imposed by the university judicial system.

Mansfield University encourages men and women to take the initiative in stopping sexual assault on campus. Victims however are not required to resist the perpetrator in any manner and are in no way at fault if they fail to avoid the assault. Using drugs and alcohol greatly impairs the ability of persons to make sound judgements. Therefore, persons under the influence of drugs and alcohol are deemed incapable of giving consent. Persons accused of sexual assault cannot use being under the influence of drugs or alcohol as an excuse or defense. Because the university recognizes that sexual assault can cause severe physical and/or emotional trauma for the victim, the victim is advised that there are various resources available. These include:

Medical Treatment

Soldiers & Sailors Hospital.....(570) 723-0145

Emergency:

University Police(570) 662-4900 or 911

Non-Emergency:

Campus Clinic(570) 662-4350

Laurel Health Clinic.....(570) 662-2002

Counseling

Advocacy Program.....(570) 662-4939

Counseling Center.....(570) 662-4695

Tioga County

Women's Coalition(570) 724-3549 or 911

ALL COUNSELING IS CONFIDENTIAL

Anyone who is a victim of a sexual assault should get to a safe place as soon possible and contact **University Police at (570) 662-4900, 104 Doane Center**. Reporting it to police does not require that the victim must prosecute the assailant. The choice of initiating and/or continuing with either a criminal or a campus judicial proceeding is the victim's choice. The police department will assist in reporting the assault and in contacting the Advocacy Program Coordinator and the Director of Residence Life whenever appropriate and if approved by the victim. All physical evidence should be preserved – the victim should not shower or bathe, use the bathroom, brush teeth, drink or eat anything, or change clothes if it can be avoided. If necessary to change clothing, all clothing should be put into a paper bag. The University Police will also arrange for medical treatment and for transportation to the nearest hospital. Treatment at the emergency room will include the following: assessment and treatment of any internal or external physical injuries; beginning of testing for sexually transmitted diseases, human immunodeficiency virus (HIV), and pregnancy; collection of physical evidence. The victim may or may not choose to prosecute, but preserving the evidence will give the option to do so later. University Police will also provide the victim with the Pennsylvania Victim's Bill of Rights brochure that outlines the rights and services available to victims of crime in Pennsylvania.

If the victim chooses not to contact police to report, the victim should know that there are other options available. **The Advocacy Program in 109 Pinecrest, (570) 662-4939** can arrange for medical treatment and transportation to the nearest hospital. The Advocacy Program provides 24-hour support and outreach; support and accompaniment to medical, legal, judicial, and counseling appointments and proceedings; options counseling; referrals to other offices providing services; community education, consultation, and speaking engagements; and if requested, and reasonably available, assistance with changes in academic and/or housing situations. **The Director of Housing, (570) 662-4934**, will also assist with changes in housing.

The victim may also choose to contact the **Campus Judicial Officer at (570) 662-4342**. If a victim has been assaulted on or off campus by a student of the university, the victim has the option of university judicial action. This should be discussed with the Director of Residence Life, who is the university's judicial officer, or the Advocacy

Program Coordinator. They can help the victim in reviewing the procedures. Discussions are confidential and do not obligate the victim to pursue any action with the University. Procedures are also outlined in the student handbook, *The Mountie Manual*.

In the university judicial proceeding, the accuser and the accused are entitled to the same opportunities to have others present during the proceeding, and both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault.

The Advocacy Program, Residence Life, and the University Police sponsor and coordinate educational programming for students regarding sexual assault awareness and prevention, and personal safety and security. **Information about these programs can be obtained by contacting the Advocacy Program Coordinator at (570) 662-4939, Director of Housing (570) 662-4342, or Director of Police Services at (570) 662-4900.**

If the assault occurs off campus, victims are encouraged to report the crime to the local police by calling 911. The Advocacy Program Coordinator will assist the victim in notifying police and an advocate from the university is available to accompany the victim throughout any proceedings.

When the victim chooses to go forward with a criminal prosecution, the **Tioga County District Attorney's office, (570) 724-1350**, will provide a Victim/Witness coordinator to be a contact person. The Victim/Witness Coordinator gives support and information regarding the criminal justice system

EMERGENCY/EVACUATION PROCEDURES

The University will immediately notify the campus community in the event of a significant campus emergency or dangerous situation involving an immediate threat to the health and safety of students and/or employees via the following:

- Text messaging subscription service to subscribers. Students should register to receive emergency text messaging by logging in to <https://info.mansfield.edu/myaccount/>. Employees login to my.mansfield.edu/.

- E-mail via University assigned e-mail accounts.
- Campus alert posting to University Internet home page **mansfield.edu**.
- Recorded message on the University emergency information line, **570-662-4900**.
- System broadcast message on University voicemail system.
- Emergency message on the University's external speakers system.

During an emergency, building occupants may be required to stay safely sheltered where they are located unless there is a specific threat within the building that requires them to exit. Police and other emergency personnel responding to the emergency will instruct occupants on what to do. If sheltering in place, all students and employees must remain in the building until such time as the emergency status has been lifted. Notification of an "All-Clear" will be transmitted through all above listed available communications methods.

The University is connected to a network of police and other emergency support via a County Emergency Communications Center that allows police and other emergency personnel to coordinate their response across agencies.

Access to campus by outside constituents may be denied during the emergency.

TESTING OF EMERGENCY RESPONSE AND EVACUATION

Information is provided to students and employees regarding the emergency response and evacuation procedures and testing of all levels of the emergency response and notification is conducted every semester. Following testing surveys are also distributed to students and employees to seek input on communication improvements and to upgrade emergency procedures. Detailed information is available at **mansfield.edu/environmental-health-safety/**.

Mansfield University is a member of
The Network of Colleges & Universities
Committed to the Elimination of Drug and Alcohol Abuse.
Alcohol and illegal drugs are not permitted on campus.
Violators will be prosecuted.

Mansfield University is an
equal opportunity/affirmative action institution.
For further information concerning EEO/AA
call the Affirmative Action Officer
at (570) 662-4051.

Inquiries may be directed to:
Affirmative Action Office, Mansfield University
112 Alumni Hall, Mansfield, PA 16933
(570) 662-4051

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